ROYAL AIR FORCE

Centre for Air Power Studies

The Royal Air Force Air Power Review:

Notes For Authors

(1st Edition)

OVERVIEW.

1.   *Air Power Review (APR)*, is the flagship academic publication of the Royal Air Force (RAF) and has been in continuous publication since 1998. Today it is published under the auspices of the RAF's Centre for Air Power Studies (RAF CAPS) and enduring editorship of the Director of Defence Studies (RAF). *APR* is the principal journal through which the RAF demonstrates aspects of its thought-leadership on air, space and cyber matters and the strategic context in which these capabilities are employed. Consequently, *APR* directly contributes to the development of the RAF's Conceptual Component of Fighting Power and its Defence Engagement activities.

GENERAL

2.   Authors submitting articles for consideration are requested to ensure that their work follows the guidance given here to avoid undue delay in the consideration and acceptance of their work.

3.   The *APR* Editorial Board considers all manuscripts on the strict condition that:

    a.   The manuscript is original work, and does not duplicate previously published work.

    b.   The manuscript contains nothing that is abusive, defamatory, libellous, obscene, fraudulent, or illegal.

    c.   Submissions should be in English (UK).

4.   **Submissions**. Submissions to *APR* normally take one of three forms:

    a.   **Article**.   An article is typically of 5-7,000 words in length excluding endnotes. The maximum word count is 10,000 words.

    b.   **Viewpoint**. A viewpoint is typically of 2-4,000 words in length excluding endnotes. The maximum word count is 5,000 words.

    c.   **Book Review**. Book reviews are typically of 7-900 words in length. The maximum permissible word count is 1,000 words.

Ultimately, differentiation between an article and viewpoint is a subjective judgement made by the Editorial Board. Deadlines for submissions for each edition of *APR* will be promulgated on the RAF CAPS website at www.airpowerstudies.co.uk.

5.   **Biography and Abstract**. Each author is also required to submit a short biography up to a maximum of 60 words and an abstract of their submission up to a maximum of 130 words.

6.   **Format**. Submissions are normally to be sent electronically in MS Word format to the Editor via the enquiries.dds@da.mod.uk group mailbox. Submissions in pdf format will be rejected as this format is not compatible with the on-line peer review process. The Manuscript should be presented with double line spacing in Arial font size 11 for convenient review. All submissions should be original and unpublished; however, the Editor will consider a potential re-publication on a case-by-case basis. Photographs and illustrations may be embedded into the MS Word document or sent as separate attachments. Digital pictures should be saved in the TIFF or JPEG format at a resolution of 300 dpi. It is the responsibility of the author to source any figures (photographs, diagrams or charts) they wish to be included in their articles, and ensure that they have the agreement of the copyright holders for those figures to be reproduced.   Final design format for presentation on the printed page is at the discretion of the Editor who has full editorial control over *APR*. No changes made during this process are to alter the author's original meaning without the approval of that author.

7.   **Referencing and Citation**. The house style is derived from the Chicago Manual of Style, 17th Edition which can be found in full at the following link:
http://www.chicagomanualofstyle.org/home.html
For ease of reference the Chicago-Style Citation Quick Guide, including examples, can be found at the following link:
 http://www.chicagomanualofstyle.org/tools_citationguide.html
Authors are requested to use endnotes rather than footnotes, with note numbers being in Arabic rather than Roman numeral form. The author-date format should not be used.

8.   **Peer review**. All submissions will be subject to a blind peer review process by the *APR* Editorial Board Members; it is 'blind' because the author's identity is not circulated to the reviewers in order to remove any subconscious bias in their assessment of the submission. At the end of this process, a final decision on whether or not to publish the submission will be made by the Editorial Board and any relevant feedback will be provided to the author.

9.   **Original Work**. Authors should note that appropriate software will be used to subject manuscripts to an originality check. By submitting a manuscript, authors agree to any necessary originality checks the manuscript may have to undergo during the peer-review and production processes. Authors are also required to sign a disclaimer of original work before the submission is published by us.

10.   **Remuneration**. In line with most academic journals, authors are offered remuneration if their submission is published in *APR*. The current remuneration levels are:

    a.   Article - £230

    b.   Viewpoint - £100

    c.   Book review - £50